

Associated Students of Solano College  
Regular Meeting  
MINUTES

October 1, 2013 12:30pm-2:32pm

*Solano Community College  
4000 Suisun Valley Road  
Student Union Building Room 1421  
Fairfield, California*

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I. CALL TO ORDER

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President Johnson called the meeting to order at 12:31pm .Secretary Collins took the minutes.

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II. SEATING AND OATH

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Mel Sancada was seated as Math and Science Associate and Nancy Lua was seated as Student Services Associate.

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III. OFFICIAL ROLL CALL

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Executive Board Members Present:

Gabriel Johnson, Latifah Alexander, Jesirae Collins, Jonathan Alexander-Barkley, Leilani Quesada

Senators Present:

Casey Bess, Dulce Walton, Naser Baig, Wesley Thomas, Tony Guevara, Maria Alejandra-Jaramillo, Joleena Lewis, Luis Garcia, Christian Ogden, Kyle Todd.

Associates Present:

*No Associates seated at this time*

Quorum achieved with 10 of 10 seated Senators present.

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IV. APPROVAL OF AGENDA

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- A. October 1, 2013  
Motion to approve the agenda for October 1, 2013 by Senator Baig. Second by Senator Jaramillo. **Motion passes (10,0,0).**

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V. APPROVAL OF MINUTES

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(5:00 Minutes)

- A. September 21, 2013  
Motion to approve the minutes for September 21, 2013 with any discussed amendments by Senator Baig.  
Second by Senator Ogden. **Motion passes (10,0,0).**  
Senator Lewis exits at 12:37pm.
- B. September 24, 2013  
Motion to approve the minutes of September 24, 2013 with amendments by Senator Ogden. Second by Senator Garcia. **Motion passes (9,0,0)**  
Legislative Advocate Alimboyao checks in at 12:38pm.

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VI. PUBLIC FORUM

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Senator Lewis checks in at 12:40pm.

Naser Baig, reminds the senate of the Bone Marrow Drive next week. He requests that ASSC members help in getting the word out by mentioning it in their classes and to the clubs that are involved with. Since Spring 2012 they have signed up about 200 student donors and they have found 2 potential matches.

Damond "D.J" Smith Jr. is applying for the academic/vocational curriculum senator. He has always been involved with student government and was president of his high school class. He is excited to be joining a group of ambitious students.

Tony Guevara informs the senate that he was supposed to be out of state this week, but the federal government is shut down so he currently not working. He encourages ASSC members to be involved with the election process locally and nationally and to inspire others to vote.

Wesley Thomas informs the senate of a Public Dialogue coming up on October 19, 2013 in San Rafael. Dr. Daniel Segal from UCLA medical school will be speaking on the subject of the connections between soul/spirituality/neurobiology. The cost is \$135.00. Contact him for more info.

Dulce Walton informs the senate that she works for Budweiser. They are working with the charity called Families Helping Families. They will be hosting an outdoor concert series on Friday, October 4, 2013 from 7:00pm-10:00pm. Tickets are \$5.00.

Casey says if we can stop adjourning before announcements then ASSC members won't have to speak as a member of the public.

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#### VII. ICEBREAKER

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Student Trustee Alexander leads the group in a team building activity.

Legislative Advocate Alimboyao exits at 12:51pm.

Legislative Advocate Alimboyao returns at 12:52pm.

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#### VIII. INSTRUCTOR'S REPORT

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A. Felipe Wilson

Professors Wilson suggests that instead of raising their hand, when a member of the senate wants to make a motion or be recognized to speak, that they stand and wait to be called upon. This is in accordance with the Brown Act. Making a motion while standing clarifies who is making the motion and is more audible to the group. Also, according to Robert's rules, senators should write down their motion and give it to the secretary after the meeting.

Secondly he would like to address the conversation during the retreat regarding caucusing. Caucusing normally involves talking about voting among senators or trying to convince someone to vote in a certain way. In order to

be in compliance with the Brown Act, Professor Wilson would like to request that senators do not discuss any items that are on the agenda amongst themselves, whether it be in person or via email. It is okay for the senators to discuss these items with members of the Executive Board, Advisor Ballesteros or himself, however there should be no discussion between senators whatsoever.

Senator Jaramillo exits at 12:55pm.

Professor Wilson informs the senate that he spoke with Dr. Lewis regarding the motion they entertained last week regarding establishing a standing election committee. Many of the senators wanted more information on amending the bylaws. Dr. Lewis stated that the election code is something we cannot amend. It is set in stone and something we must adhere to. The election code already outlines an election committee and she is concerned that a standing election committee may conflict with the election code. She did mention that Article I and II are quite vague and the election committee can meet whenever they choose to. It also allows flexibility for the election calendar which can be created at any time and does not necessarily have to be in the spring.

Professor Wilson mentions that the Bylaws are laws and amending them should not be taken lightly. He would love to see some election activities this semester that lead up to the elections in the spring. He would like to have more participation and get more students involved.

Senator Jaramillo enters at 12:58pm.

A standing committee could be formed as long as it is in accordance with the election code. The purpose of a standing committee would be to have the meetings on a regular basis and to be set up for the future senates that come. He suggests exercising care and caution when it comes to amending the Bylaws, but the final decision is up to the senate.

Senator Baig mentions that the amendment states that the committee would adhere strictly to the election code.

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## IX. ADVISOR'S REPORT

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### A. Jose M. Ballesteros

Advisor Ballesteros informs the senate that ASSC has been recognized for their outreach and he has been getting great feedback. There were several events this week that ASSC supported including the Semyeto Continuation High School event, Armijo outreach, SCC Golf Tournament, Anti AB-955 rally and the United Way Outreach. He informs the senate that he does have ASSC t-shirts available in the SDO office. The sizes available are XL, XXL. Advisor Ballesteros informs the senate that Senator Baig brought to his attention an unauthorized website that looks like ASSC and Solano Community College posted it. The website promotes discounts for having a student ID. He has found out that it is a promotional company who took it upon themselves to start up the website with the goal of getting ASSC support. Advisor Ballesteros is planning to call them and ask them to take the website down. Advisor Ballesteros will leave it up to ASSC to discuss if they want to work with this company or ask them to take down the website permanently.

Advisor Ballesteros informs the senate that MTVU has approached him and would like to know if Solano is interested in bringing MTV to the campus. This service will be free to the college and MTV will provide the TV's.

He suggests a member of the senate approach the Executive Board if they want these items brought up as information items.

He also reminds the senate that the CCCSAA conference is coming up on October 18-20-2013. He needs the members who are going to sign the waiver forms in order for them to attend. Professor Wilson will have them in his office and need to be returned prior to the conference.

Motion to discuss the unauthorized advertising website by Senator Baig. Second by Senator Ogden.

Motion to amend the motion on the table to strike out the entire motion and insert ASSC requests the immediate termination of the website and summon the website creator to attend next week's meeting by Senator Garcia. Second by Senator Lewis.

Motion to amend the amendment of the main motion to strike out "summoning the website poster to next week's meeting" and to insert "to seek legal counsel by Senator Ogden. Second by Senator Bess. **Motion passes (10,0,0).**

Motion to amend the original motion by striking out the entire motion and inserting "ASSC requests the immediate termination of the website and seek legal counsel for the actions that occurred. **Motion passes (10,0,0).**

Original motion to have ASSC terminate the website immediately and seek legal counsel regarding the website creator and his actions by Senator Baig. Second by Senator Ogden. **Motion passes (10,0,0).**

Vice President Castillo checks in at 1:16pm.

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| X. | INFORMATION ITEMS | (10:00 Minutes per item) |
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A. PRO Camera - Jonathan Alexander-Barkley

PRO Alexander-Barkley would like to be reimbursed for the camera he purchased for ASSC. The camera is a Nikon L820 and the price was \$249.35. The camera will be ASSC's camera and will be available for all of the PRO officers to use proceeding his term. The camera has a one year warranty which can be renewed every year. President Johnson states that this is an invaluable tool for our student government and for the student governments going forward.

Motion to reimburse PRO Alexander-Barkley for the full amount of the camera by Senator Baig. (Illegal Motion).

Senator Guevara offers to front the cost of purchasing a case for the camera to be reimbursed later.

B. ASSC Workroom – Jonathan Alexander-Barkley

PRO Alexander-Barkley is working on a schedule of office hours for the ASSC workroom in order for students to have the opportunity to come in and talk to ASSC members. He informs the senate that he posted a sign in front of the office and within ten minutes a student walked in and he talked to that student for about two hours. He would like to see everyone sign up for ASSC workroom hours.

Senator Guevara says he is readily available. Senator Jaramillo suggests opening up the blinds so people can see in and putting the sign out to let people to know that the student government is there. Senator Bess mentions

that the door was left unlocked one night and if there are going to be ASSC member in there we need to make sure they have a key to lock it. He had to track down a custodian in order to lock the door.

Lorenzo Hayes Philips states that there are office hours to be observed by all ASSC personnel. Three hours are required for senators and five hours are requiring for Executive Board members. The ASSC workroom hours are 8:00am-5:00pm.

Senator Bess suggests having office hours from 10:00am-2:00pm for students to drop in. Senator Ogden states that the 8:00am-5:00pm hours are almost  $\frac{3}{4}$  filled.

C. Funding Request Form – Gabriel Johnson

President Johnson informs the senate that the funding request deadline has been pushed back by two weeks due to many clubs filling rushed. He mentions that our ultimate goal is to be able to support them and give them money. He requests that the ASSC members read the funding requests before coming to the meeting. They will be presented to ICC on Thursday, October 17, 2013 and then presented to ASSC on Tuesday, October 22, 2013. The ASSC will take action on the funding request the following Tuesday, October 29, 2013.

President Johnson will be emailing everyone a ranking sheet/score sheet. At the end of the presentations everyone will rank the clubs depending on their presentation. The ASSC members will then send their rankings to the President or Vice President who will come up with a scale based on those rankings. The distribution of funds will be based on the ranking that they supply.

He requests that the ASSC members look over the funding request forms and the criteria as some groups may submit requests without falling under the criteria. He states that there will be no exceptions and that we need to make sure criteria is met across the board. Senator who have are involved in certain clubs will need to abstain from ranking those presentations. Regardless of the calculations of numbers, if something is valuable to the students it should come across in their presentation.

Senator Baig expresses a strong moral objection to printing out 20 copies of the funding requests and instead sending out an electronic version.

D. Tempest Policy – Jonathan Alexander-Barkley

PRO Alexander-Barkley requests that if any ASSC members would like to talk to the tempest, to any journalist or a reporter, please let him know before you talk to them. He requests that the ASSC members keep him informed on the subject they will be speaking about and he will approve it.

Senator Baig states that if the senate decides something as a group, such as action items, those should definitely go through the PRO. We are public officials and we will be expected to talk to the media. He suggests whenever talking to any members of the media to let the PRO know. He mentions that the Governing Board meeting tomorrow will be talking to Channel 26. He states that it is important to keep the PRO informed when talking to any radio stations, news channels, etc.

E. Theater Show Opening Night – Casey Bess

Senator Bess presents the Theater Show Opening Night information item for Toni Murray. The show is called A Golden Fleecing and it is about the gold rush. He states that they want ASSC to sponsor a BBQ for the Theater's opening show. They will need a BBQ pit, funds for hotdogs and supplies and overall ASSC support including volunteers to help out. Opening night will be on November 1, 2013 and the show will run until November 17, 2013. Weekly shows will begin at 8:00pm and weekend shows will be from 12:00pm-2:00pm. For opening night they are requesting an opening night party from 6:00pm-8:00pm with a BBQ and ushers with a budget not to exceed \$150.00. Toni Murray is working on arranging for a musician.

Treasurer Quesada mentions that that is the same weekend as the General Assembly.

Senator Guevara exits 1:52pm.

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| <b>XI.</b> | <b>ACTION ITEMS</b> | <b>(10:00 Minutes per item)</b> |
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A. Proposal Protocol – Arturo Castillo

Vice President Castillo reminds the senate that last week he presented the proposal template. It includes guidelines for students/ASSC members that would like to present information items to the ASSC. He would like it to be made a standing rule for the rest of the semester, in order to speed up the meetings and make them more efficient.

Student Trustee Alexander exits at 1:53pm.

Any student who needs help on their proposal can ask himself or the President in order to work out the details.

Motion to approve the proposed template a standing rule for information items by Senator Todd. Second by Senator Garcia. **Motion passes (10,0,0).**

Senator Guevara returns at 1:54pm.

B. Student Forum – Gabriel Johnson

President Johnson would like to have student forum the second Wednesday of every month from 11:00am-1:00pm in the ASSC Board Room.

Senator Lewis exits at 1:56pm.

Motion by to have student forum the second Wednesday of every month from 11:00am-1:00pm by Senator Bess.

Second by Ogden. **Motion passes (9,0,0).**

Associate Lua exits the meeting at 1:56pm.

President Johnson will be the first person to chair the student forum, but he would like others to volunteer later on in the semester.

Treasurer Quesada would like to have an evening session as well in order to get the opinions of the night students.

Senator Ogden recommends taping it in order to put on Youtube.com for all students to be able view it. Senator Bess suggests editing the video to be concise.

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**XII. COMMITTEE REPORTS****(3:00 Minutes per item)**

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**A. *Activities Committee: Maria-Alejandra Jaramillo***

Senator Jaramillo announces that the new chair of the activities committee is Casey Bess. Senator Bess states that the Golden Age is over and the Age of Tyrants has begun. He informs the senate that the activities committee discussed a staff vs. student's football game, possibly a flag football game to prevent injuries. They also discussed a powder-puff football event but they will need to talk to the professor about the equipment for the games. The activities committee is working on a Battle of the Bands. They are also working on way to get information out to the students regarding the Student Success Initiative, they are discussing having a workshop to help students and Patricia Young from the Career Center has offered to speak at an event. He reminds the senate about No shave November (natural November), which will benefit a charity that has yet to be determined.

**B. *Inter-Club Council: Arturo Castillo***

Vice President Castillo informs the senate that there will be an ICC meeting this Thursday, October 3, 2013 at 12:30p. Geff will be presenting on Mygroups in an attempt to get students more involved. They will discuss ICC/ASSC promoting their Facebook pages to inform more students about activities on campus.

**C. *Public Relations Committee: Jonathan Alexander-Barkley***

PRO Committee wants to give information out about Columbus Day. He also mentions No shave November and they are working on a charity to donate to. They have been working on networking and Senator Todd is making a twitter account for ASSC, Senator Garcia has made an Instagram account and a lot of people already have Facebook. They are working on a Youtube channel with Advisor Ballesteros. The PRO Committee will also be coordinating Donation Mondays and would like to give out food in order to get students to come up to us. They are also focusing on charity events and any charities that the ASSC would like to donate to let him know and they will get behind it. They are going to be having a New ASSC Logo competition. He wants to have a lot of student participation, especially from the art students. They will also be discussing MTVU at the next PRO meeting.

**D. *Budget Committee: Leilani Quesada***

Treasurer Quesada inquires about the procedures on amending the budget to add on expenses. Advisor Ballesteros states that the budget is proposed you don't have to go back and re-approve the budget, but want to make sure you stay within the guidelines of the proposed budget. Professor Wilson states that you can go back and revisit a motion if you want to amend it.

**E. *Election Committee: Naser Baig***

Senator Baig thanks the senate for voting on the ad hoc election committee. He states that it will be adhering strictly to the election code. The Student Services senator is in charge of the committee and the committee may be populated with no more than six members of the ASSC. Let Senator Jaramillo know if you are interested in participating.

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**XIII. DIVISION REPORTS****(2:00 Minutes per item)**

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***Governing Board: Naser Baig***

Senator Baig states that tomorrow is a board study session, in Fairfield. He encourages senators to attend and that it is educational experience. The Board will be addressing the Civil Rights travel course, SCC leadership academy and the reflections thereof, the Channel 26 partnership and the Jimmy Doo Little Center. They will also have an accreditation follow up report. The meeting is at 6:30pm at 360 Campus Lane, Fairfield.

***Business Services: Kyle Todd***

Senator Todd informs the senate that we have not received the checks from Barnes and Noble. He will be following up on that and he is still working on contacting Peps about money owed.

***Math and Science: Casey Bess***

Senator Bess will be meeting with Dean Yu. He will be discussing Measure Q plans for the science department and expanding the engineering program. He will also be meeting with Dr. Powell about getting a grant writer for the MESA program in order to get the MESA program back and fully funded.

*Diversity Affairs:* Luis Garcia

Senator Garcia will be going to the official meeting tomorrow for the Equity Inclusion and Advisory Council.

*Health and Kinesiology:* Christian Ogden

Senator Ogden thanks everyone who attended the Golf Tournament on Friday. He states that last year they raised \$2,000 and this year they raised \$20,000. There will be a Hall of Fame to honor Solano athletes which will occur in April of this year. Senator Ogden states that the Dean would like us to advertise this to the students. Senator Ogden would also like for ASSC to show support for the sports games by going to events and possibly selling concessions to raise money.

*Student Services:* Maria-Alejandra Jaramillo

Senator Jaramillo met with Dean of Counseling last Friday since many students complaints have been about the counseling at Solano. They discussed SSI and are requesting suggestions for informing the students about it, especially continuing students. Freshman/incoming students are being taken care of through workshops. She would like the senate to suggest ideas for workshops with continuing students.

*Social Sciences:* Tony Guevara

Hiring committee for the fine arts department was cancelled at the last minute. He has still not been able to meet with the Dean of his department. He reports that the ASSC outreach on Thursday at Semyeto Continuation High School in Fairfield was very successful and he would like to visit other High Schools in the area.

*Career Tech Ed:* Dulce Walton

The Halloween Haunted House will be open Oct. 19-20, Oct. 26-27 and Oct. 31 from sundown to 1:00am. The Haunted House is a zombie theme and they have not yet decided on entrance fee. Senator Walton plants to suggest offering special prices for Student I.D. promotion. She will be attending the meeting on Thursday. They are still looking for volunteer zombies and volunteers to paint zombies. The proceeds will be split between all of the clubs participating.

*Fine and Applied Arts:* Wesley Thomas

Dean of Fine and Applied Arts has decided not to come to the college. The Fine and Applied Arts department still has no Dean.

*Business Senator:* Joleena Lewis

No report since Senator Lewis is Absent.

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XIV. EXECUTIVE BOARD REPORTS

(2:00 Minutes per item)

*President:* Gabriel Johnson

President Johnson attending the Accreditation meeting and the report is set in stone. He will be sending it to the ASSC members via email. He will also be signing the report after this meeting. He reports that Judy Spencer retiring this upcoming summer. He also attended the Shared Governance Meeting and they are getting strongly behind corporate college. This means offering alternative classes to students like Excel, etc. President Johnson will be meeting with Vice President White about SSI this Thursday. He requests that ASSC members let him know if they have any suggestions or criticism on how he's doing.

Treasurer Quesada exits at 2:26pm.

*Vice-President:* Arturo Castillo

Vice President Castillo attended a transfer awareness day at Armijo High School. He promoted MESA and Student Government. He states that high schools are a great place to recruit students for ASSC. He will email the schedule for the transfer awareness day high school events. He also attending the Measure Q meeting, they are in the planning stages for the new library building and science building. They will possibly begin construction in January 2014 and will take approximately 3 years to construct. The theater department has a separate fund from the State and they will begin the planning stages for the new theater building in January as well.



*Student Trustee:* Latifah Alexander

No report at this time since Student Trustee Alexander is absent.

*Secretary:* Jesirae Collins

No report at this time.

*Public Relations Officer:* Jonathan Alexander-Barkley

PRO Alexander-Barkley informs the senate that the PRO meeting will be tomorrow, October 2, 2013 at 5:00pm in ASSC Workroom.

*Treasurer:* Leilani Quesada

No report at this time since Treasurer Quesada is absent.

*Legislative Advocate:* Charlene Alimboyao

Legislative Advocate Alimboyao reminds the senate that the CCCSAA conference is coming up. She would like for those who are going to attend to email her and let her know when they will be checking in.

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XV. ANNOUNCEMENTS

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No announcements at this time.

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XVI. OPEN DISCUSSION

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Senator Bess states that he is very happy to hear people are interested in going to continuation high school since he also attended a continuation high school and he states that those students need all of the support they can get.

Senator Guevara states that the continuation students were really interested in his military background. He suggests going to more high schools to promote ASSC and encourage the students to seek higher education.

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XVII. UPCOMING AGENDA

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XVIII. ADJOURNMENT

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Motion to adjourn the meeting by Senator Bess. Second by Senator Garcia. **Motion passes (9,0,0).**

Meeting adjourned at 2:32pm.

